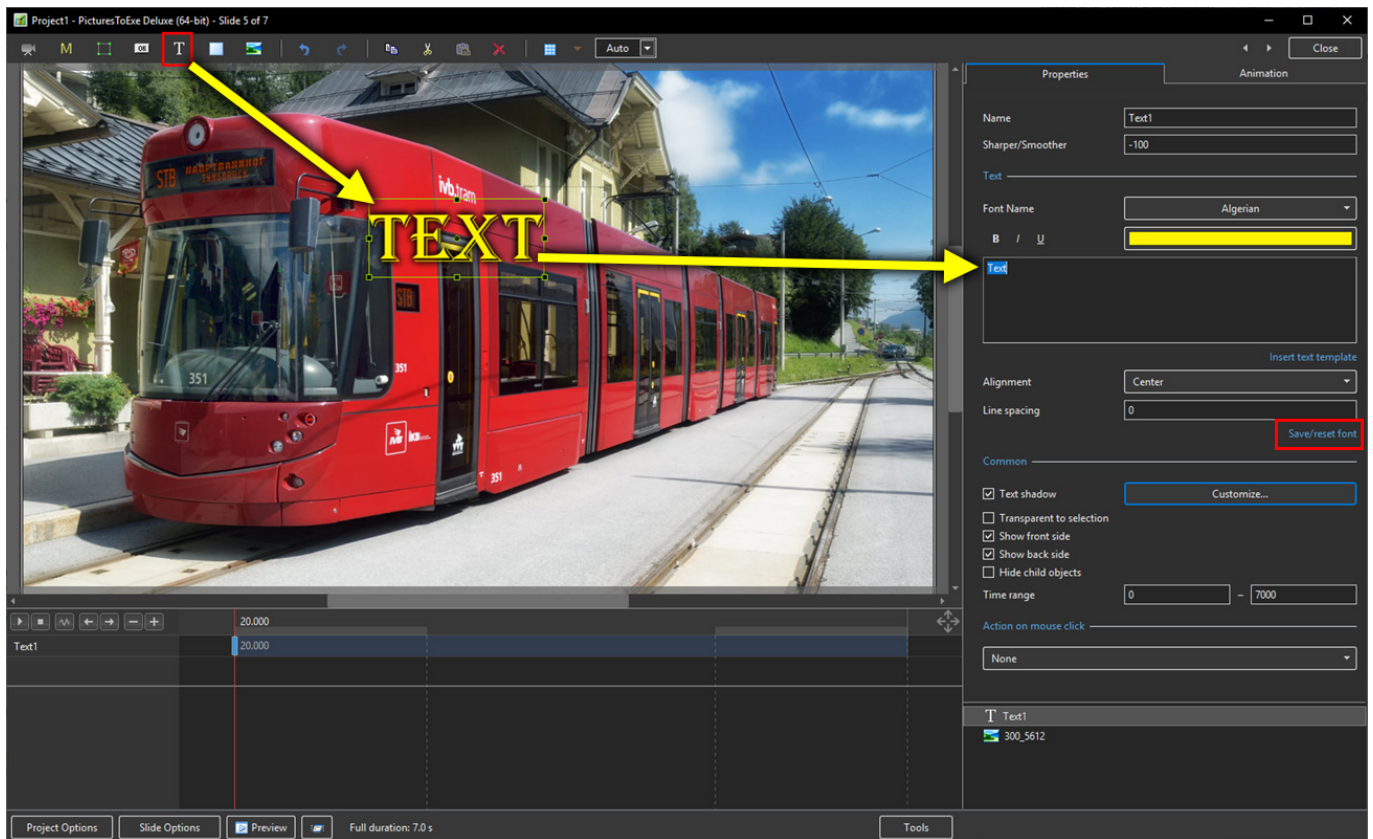


Add a Text Object

In Objects and Animation it is possible to add a Text Object to a Slide by clicking on the Text Icon (T) on the Menu Bar.

Alternatively right-click on a blank space and choose Add/Text



* The Highlighted “Text” in the Text Box can then be overwritten with the user's own required Text

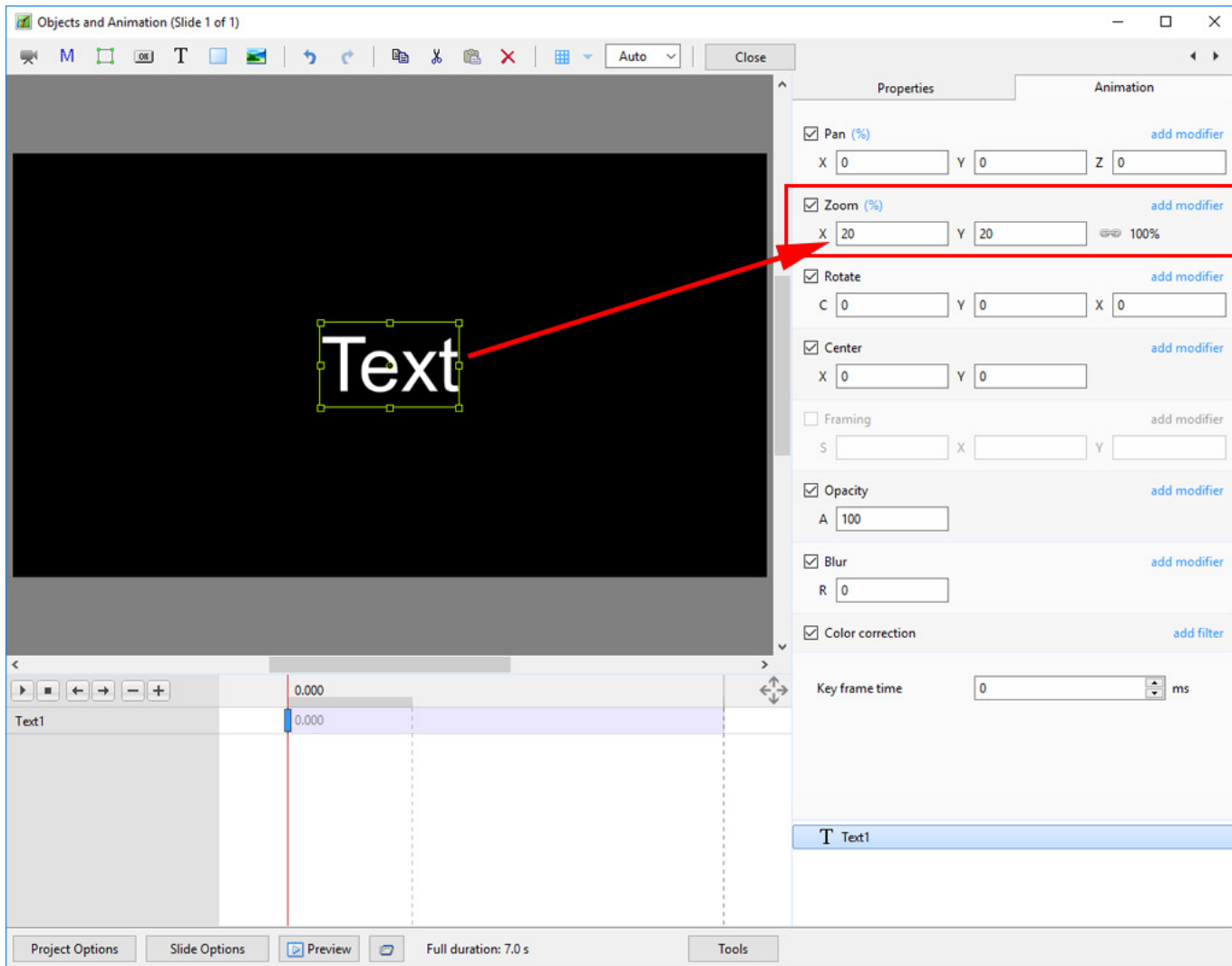
The Properties of the TEXT are shown in the Properties Tab on the Right.

Choose a Font from the drop-down Menu and other attributes such as Bold, Italic, Underlined and/or Colour.

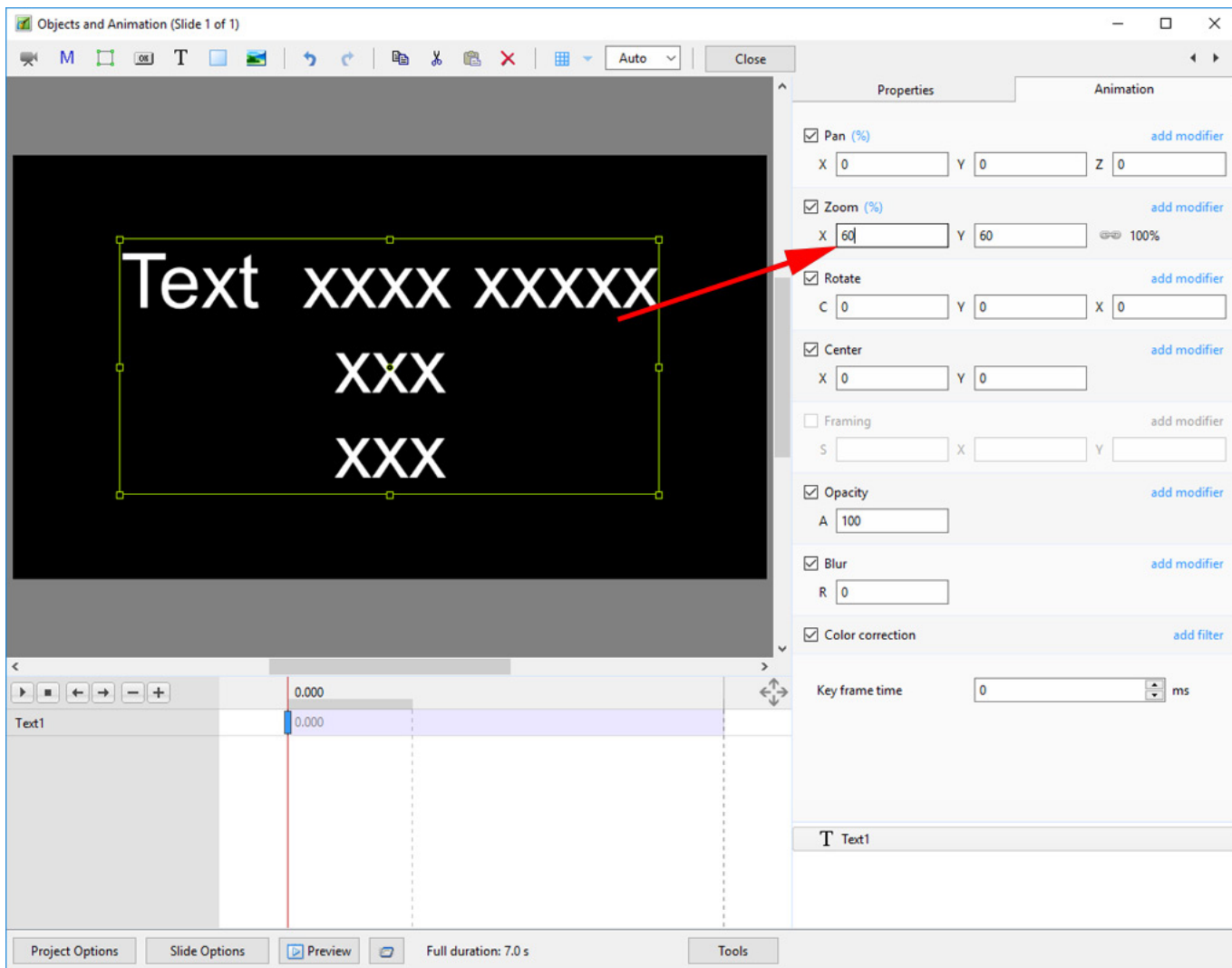
Use “**Save/Reset Font**” to set the chosen Font and its attributes as default for new Text Objects

Font Size

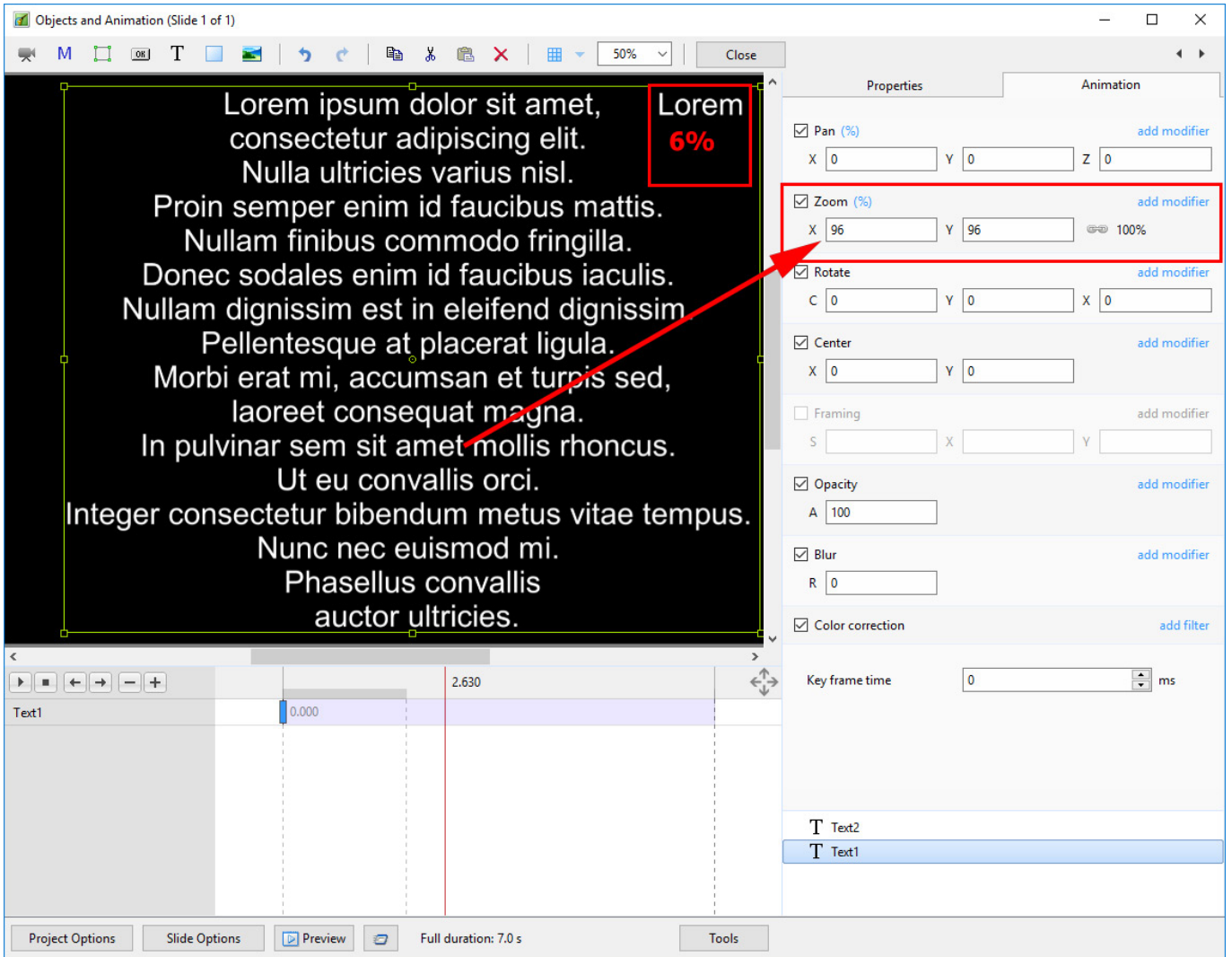
Note that there is no Font Size but that the Text Box has a Percentage Zoom which controls the size of the Font.



Note also that one line of Text in the above example = 15% Zoom. Two lines of Text = 30% Zoom; three lines of Text = 45% etc. This relationship will continue until the size of the “bounding box” is altered via a mouse action.



In the next Example it can be seen that One line of Text at 6% gives the same Font Size as 16 lines of Text at 96% Zoom. Knowing this relationship allows the user to create a consistent Font Size across multiple Slides.



Insert Text Template

This feature allows you to add a Text Template to an individual slide. It can be done globally (all slides) in Project Options / Defaults

Text

Font Name Arial

B / *I* / U

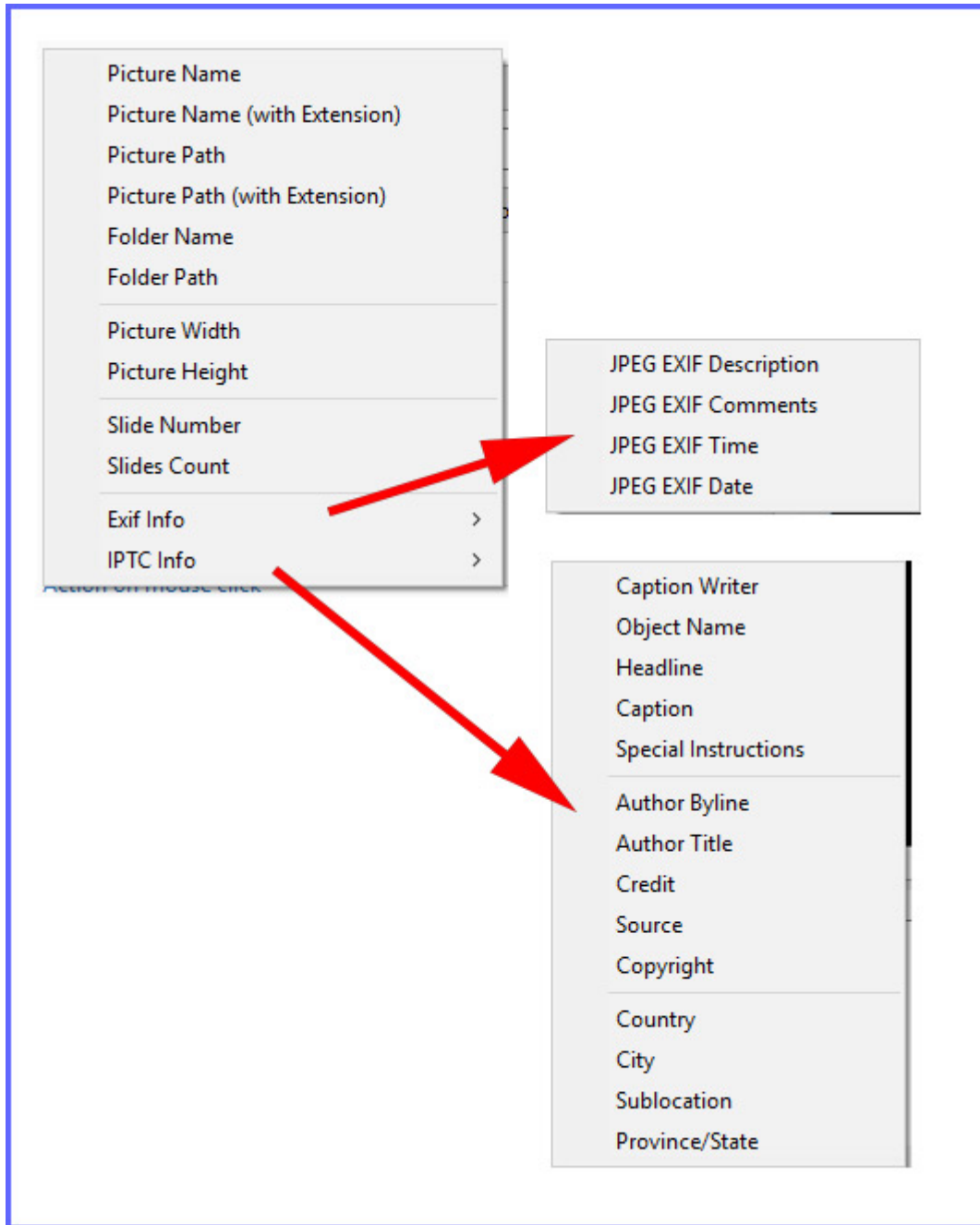
Text

Insert text template

Alignment Center

Line spacing 0

Text shadow Customize...



Choose from the options

Justification

Text

Font Name: Arial

B / U

Lorem ipsum dolor sit amet,
consectetur adipiscing elit.

[Insert text template](#)

Alignment: Center

Line spacing: Left

Text shadow

Common

Transparent to selection

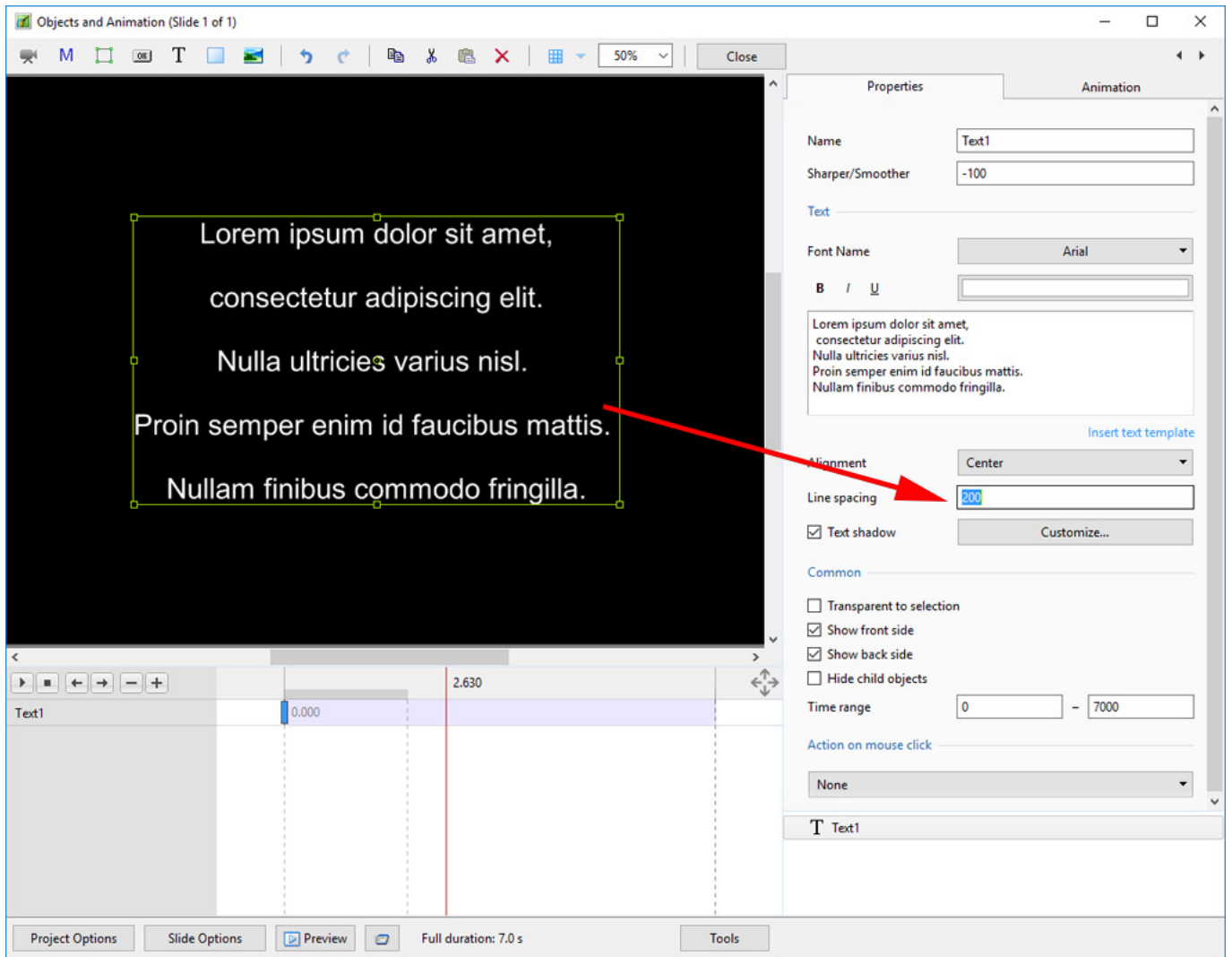
Show front side

Show back side

Hide child objects

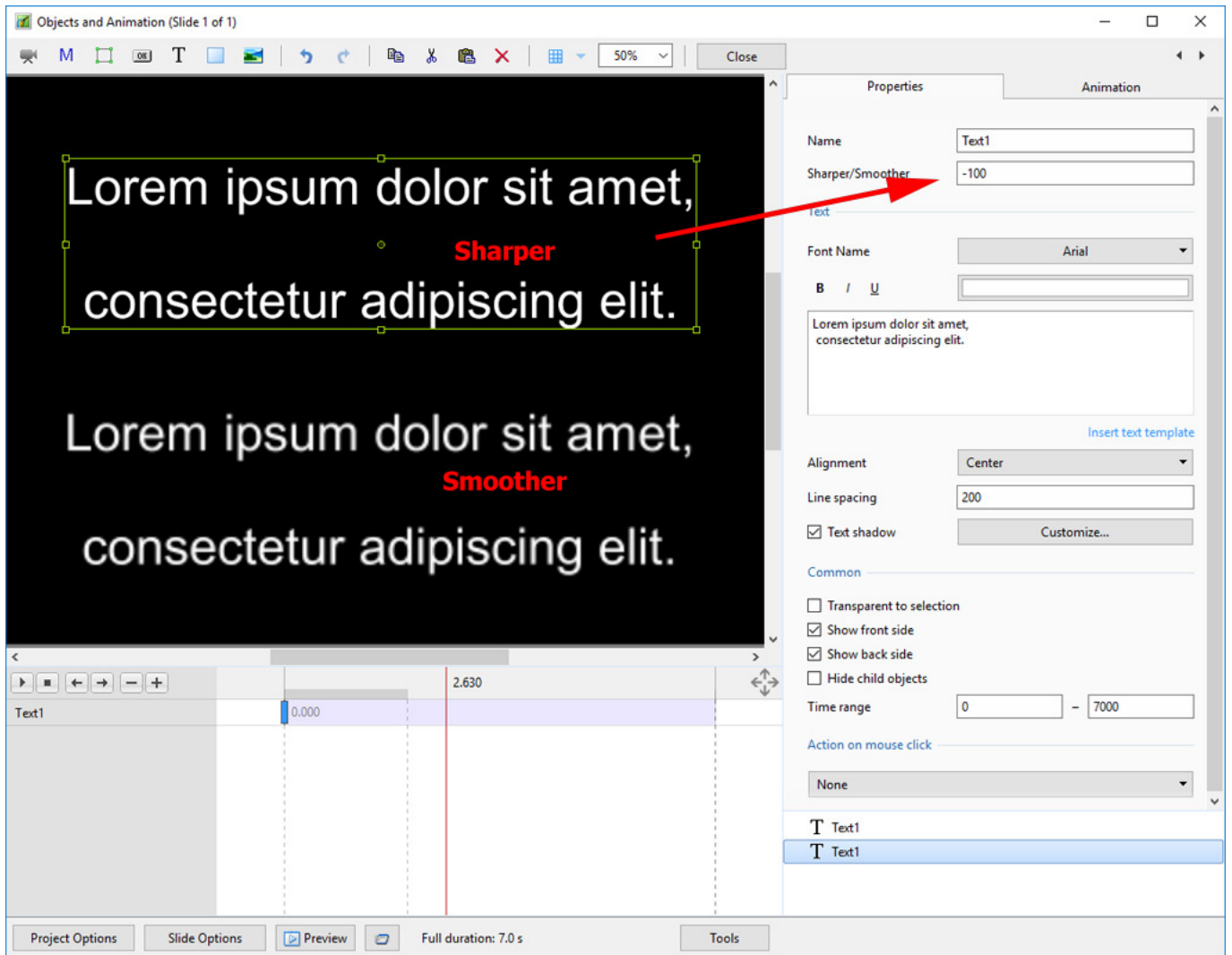
Time range: -

Line Spacing



The options are (-100%) to (200%). The default is Zero.

Sharper/Smoothing



The options are (-128 / Sharper) to (128 / Smoother).

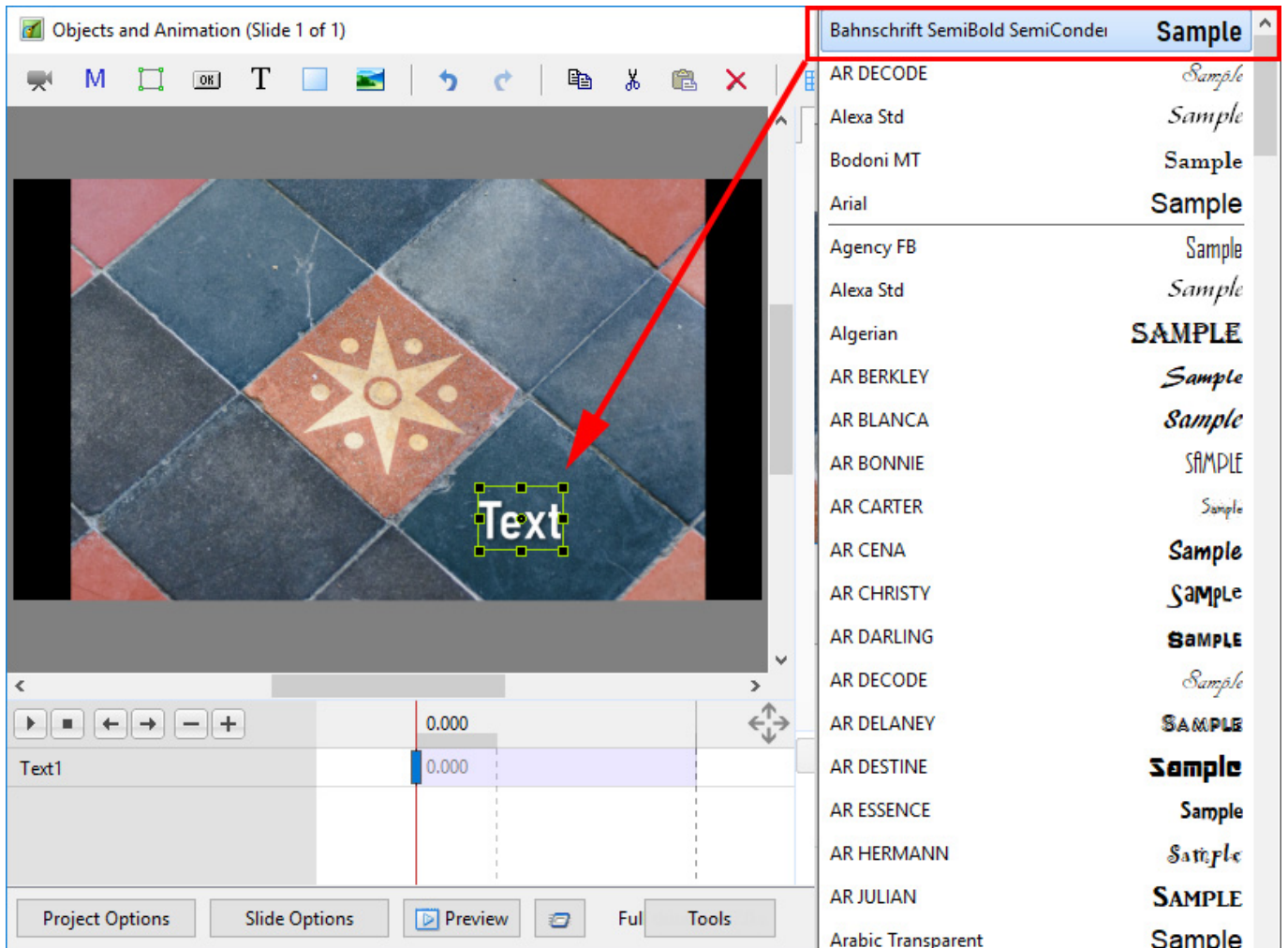
Text Font Preview

- In Objects and Animation you can preview the appearance of different fonts in your text box as follows:
- Click on the FONT NAME Button and in the Drop-down Menu and **HOVER** the mouse over a Font

The screenshot displays the PTeam Studio interface for editing a slide. The main window shows a slide with a background image of a tiled floor featuring a central star pattern. A text object labeled 'Text' is overlaid on the slide, with a red arrow pointing from it to the 'Font Name' dropdown menu in the Properties panel. The Properties panel is open, showing the following settings:

- Name: Text1
- Sharper/Smother: -100
- Font Name: Arial (highlighted with a red box)
- Text: (empty text box)
- Alignment: Center

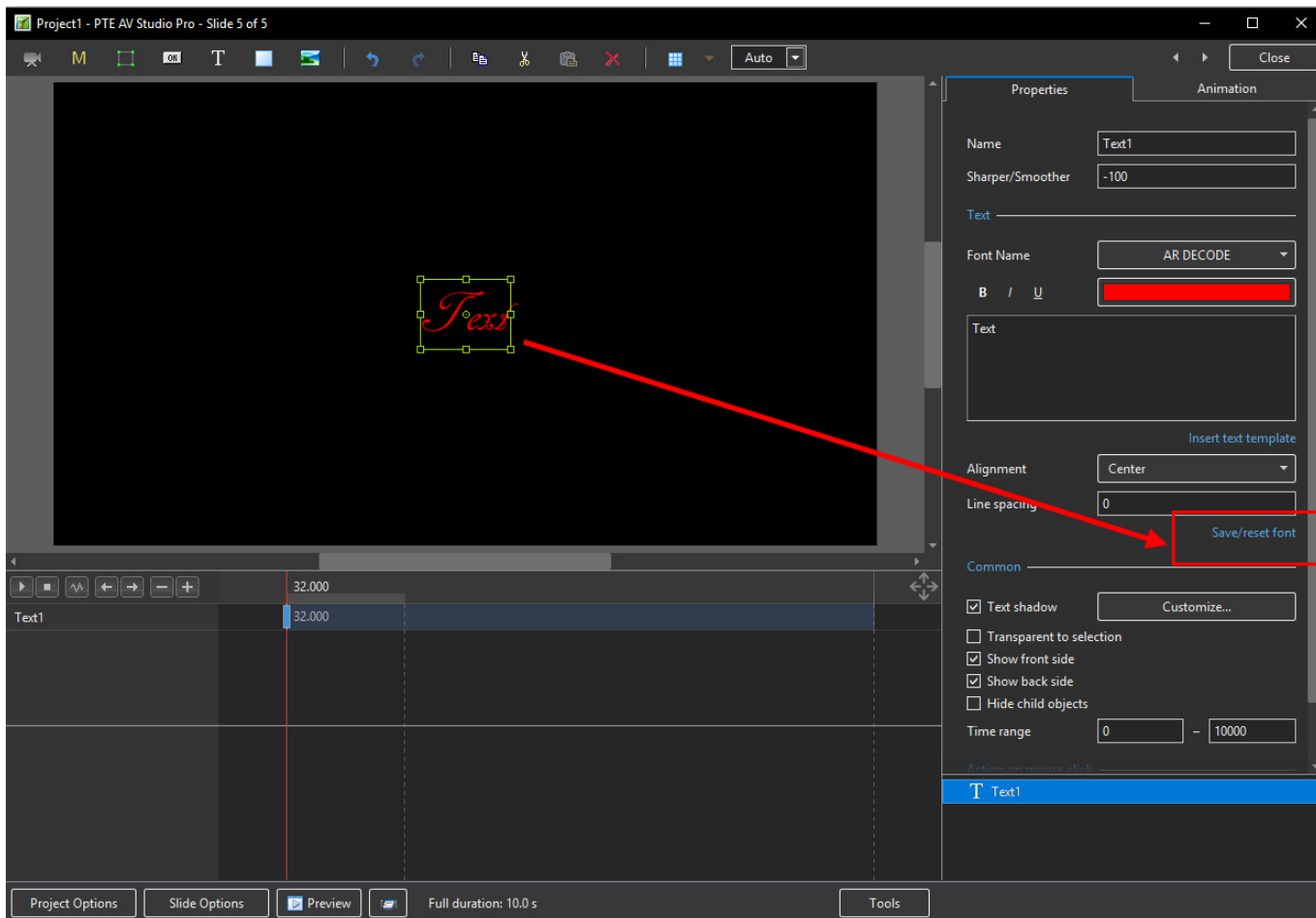
At the bottom of the interface, there are buttons for 'Project Options', 'Slide Options', 'Preview', 'Full', and 'Tools'. A timeline at the bottom of the slide area shows a duration of 0.000 for the text object.



- Using the UP and DOWN ARROWS you can now scroll through the Fonts List and Preview the Font in Real Time
- Click on the Selected Font to use it
- Used Fonts will form a list of “favourites” at the top of the Fonts List

Setting Text Defaults

- To set the Text Defaults for a Project click on the “Save / Rest Font” Command



Return to [Objects and Animation/Main O&A Window](#)

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