Hotkeys

Hotkeys, Shortcuts and Mouse Actions

Mac users can mostly substitute Cmd for Ctrl

Main Window

- F1 - User Guide Online
- F3 - Full Screen View of File List
- F4 - Toggle Full Screen (Slide List) - see also
  http://docs.pteavstudio.com/en/main-window/slidelistview#full_screen_view_of_slide_list
- F5 - Quick Preview
- F6 - Toggle Slide List / Timeline View
- F7 - Create AVI file
- F8 - Create Show for Mac
- F9 - Create Executable File for PC (EXE)

- Ctrl+A - Select All Slides
- Ctrl+B - Select Objects and Animation

- Ctrl+H - Manage Templates Window
- Ctrl+N - New Project
- Ctrl+O - Open Project
- Ctrl+P - Open Project Options
- Ctrl+R - Start Preview from Current Slide
- Ctrl+S - Save Project
- Ctrl+T - Create Template from this Show
- Ctrl+U - Customize Current Slide (Slide Options)
- Crtl+W - Edit File
- Ctrl+Y - Redo
- Ctrl+Z - Undo last operation

- Ctrl+Shift+S - Save As
- Ctrl+Shift+T - Manage Templates
- Ctrl+Alt+H - Cut All Transition Points

- Alt+B - Create Backup in Zip (BIZ)
- Alt+F - Rotate Counter Clockwise (lossless)
- Alt+S - Insert Blank Slide
- Alt+X - Exit

- Spacebar - Play/Pause in Mini-Player
- Spacebar - Full screen view of selected image in the Fullscreen View of File List

File / Slide List

- F2 - Rename Selected File in the File List
- F5 - Quick Preview

- Ctrl+F4 - Sort File by Name
- Ctrl+F5 - Sort File by Extension
- Ctrl+F6 - Sort File by Date
- Ctrl+F7 - Sort File by Size
- Ctrl+1 - Toggle File List as Table (Details) / Thumbnails

- Ctrl+F - Rotate Selected File Clockwise in File List (lossless)
- Ctrl+G - Toggle File Tree On and Off
- Ctrl+I - File Info for File List Image

- Ctrl+A - Select all images
- Ctrl+D - Add all images to Slide List

- Right Click and choose "Add Selected Files (Images) to Project (Slide List)"
- Hit Enter to add selected Files (Images) to Project (Slide List)
- Double click on a Single File (Image) to add it to the Project (Slide List)

- Ctrl+C - Copy Slide
- Ctrl+V - Paste Slide
- Ctrl+2 - Toggle Slide List as Table / Thumbnails

- Shift+End - Select all Slides to the Right of the selected Slide
- Shift+Home - Selects all Slides to the Left of the selected Slide
- Shift+Left MouseClick - Contiguous selection between two slides
- Ctrl+Left Mouse Click - Non-Contiguous selection

- Ctrl+Mouse Wheel - Adjust the height of the Slide List

- Alt+C - Opens the Folder containing the selected Image
- Alt+F - Rotate Selected File Anti-Clockwise in File List (lossless)
- Alt+R - Random Order

- Del - Delete Selected Slide

Timeline

- F5 - Quick Preview

- Ctrl+E - Shift Transition Points (by selected amount and direction)
- Ctrl+Alt+H - Cut All Transition Points
- Ins - Insert a Transition Point at the Cursor Position

- Ctrl+L - Lock / Unlock All Tracks (See icon at end of track)
- Ctrl+M - Mute / Restore the Sound in a Track (See icon at end of track)
- Ctrl+F11 - Adjusts the Width of the Timeline (Zoom in)
- Ctrl+F12 - Adjusts the Width of the Timeline (Zoom out)
- Ctrl+Mouse Wheel - Adjusts the Width of the Timeline (Zoom)

- Ctrl+PgUp - Move Track Up
- Ctrl+PgDn Move Track Down

- Ctrl+Shift+T - Set Time of Points ????????

- Ctrl+Shift+Mouse Wheel - Height of selected audio and slide tracks in timeline view

- Alt+C - Opens the Folder containing the selected Image

- Shift + Left Mouse Click on a Track - Move all Clips in the Track (to the Right of the Click Point) to the Left or Right

- Shift + Left Mouse Click on a Key Point- Constrain movement of Keypoint to Vertical Plane

- Shift + Left Mouse Click on an Audio Track- Constrain movement of Track to Horizontal Plane

- Del - Remove Selected Audio Clip

Objects and Animation

- F5 - Quick Preview
- F11 - Previous Slide - Ctrl+F11 on MAC
- F12 - Next Slide - Ctrl+F12 on MAC

- Ctrl+1 - Add Image
- Ctrl+2 - Add Rectangle
- Ctrl+3 - Add Text or Hyperlink
- Ctrl+4 - Add Button
- Ctrl+5 - Add Frame
- Ctrl+6 - Add Mask
- Ctrl+7 - Add Video

- Ctrl+A - Select All Parent Objects
- Ctrl+E - Shift Key Frames (by selected amount and direction)
- Ctrl+I - File Info for Selected Image
- Ctrl+P - Start/Stop
- Ctrl+R - Start Preview from this Slide ????????
- Ctrl+S - Save Project
- Ctrl+Shift+S - Save Project AS
- Ctrl+T - Change Slide Duration
- Ctrl+U - Customize Current Slide (Slide Options)
- Ctrl+X – Cut selected object
- Ctrl+Y - Redo
- Ctrl+Z - Undo last operation

- Ctrl+Page Up - Shift Object up one level in the Objects Panel
- Ctrl+Page Down - Shift Object Down one level in the Objects Panel
- Ctrl+Shift+Page Up - Sends Object to the Front in the Objects Panel
- Ctrl+Shift+Page Down - Sends Object to the Back in the Objects Panel

- Shift + Left Mouse + Drag Middle Handle on Object Bounding Box to adjust size of Object (Aspect Ratio is not maintained)
- Click and Drag on Corner Hadle on Object Bounding Box to adjust size of Object (Aspect Ratio is Maintained)

- Click on first Key Frame and Shift Click on last KF to select all KF

- Ctrl+Mouse Wheel - Change percentage of Slide View
- Click Left Mouse button in View Percentage Window and Scroll Mouse Wheel to change by Presets

- Alt+I - Ignore Objects Not Selected
- Alt+G - Show Local/Global Times of Key Frames
- Alt+S - Cover Screen
- Alt+Left Click+Mouse up/down - Change Pan Z
- Alt+Arrow Keys - Moves the selected object by one pixel per key press

- Ins - Add Keyframe at the Cursor position (Cmd+K on MAC)
- Alt+Insert - Clone the Highlighted Key Frame (Cmd+Option+K on Mac)

- / - Set 100% View

- Copyright Symbol - **©**
    - Alt+0169 (Windows)
    - Option+G (Mac)

- Del - Delete Selected Key Frame / Object

- Down Arrow - Scroll down through Objects in the Objects Panel

- Up Arrow - Scroll up through Objects in the Objects Panel

- Spacebar - Start/Stop

Order of Objects

- Ctrl+PgUp – Forward One
- Ctrl+PgDn – Back One
- Shift+PgUp – Bring To Front
- Shift+PgDn – Send To Back

Play Animation

- Spacebar - Play/Pause in Objects and Animation
- Ctrl+P - Play/Pause in Objects and Animation

VideoBuilder

- Shift+F1 - DVD-Video Disc (From Main Screen)
- Shift+F2 - HD Video for PC and Mac (From Main Screen)

With Video Builder open:

- Ctrl+N - New Video Builder Project
- Ctrl+O - Open existing Video Builder Project
- Ctrl+S - Save Video Builder Project
- Ctrl+U - File Info for selected Pte File
- Ctrl+Shift+S - Save As Video Builder Project

- Del - Remove selected Pte File

Styles

- Ctrl + J - Create Slide Style
- Ctrl + Z - Undo the Application of a Style

In Executables

With "Permit control of show using keyboard" in Project Options / Control Tab ticked:

- F1 - Help Window (See Project Options / Advanced Windows / Customize)

- Left Arrow / Up Arrow / Page Up - Back one slide
- Right Arrow / Down Arrow / Page Down - Forward one slide
- Spacebar - Pause / Play the show
- Home - Go to First Slide
- End - Go to Last Slide
- Esc - Exit show
- Print Screen - Copies the screen to the clipboard (Project Options / Advanced to Disable)

For Keyboards with Function and "Tape Recorder" style controls:

- Fn+Play/Pause - Plays or Pauses the show
- Fn+Rewind - Previous slide
- Fn+Fast Forward - Next slide
- Fn+Stop - Returns to Zero and Pause

Using the Mouse:

- *It is also possible, with the Navigation Bar active, to drag the cursor from any point in a show to any other point in the show*

Hotkeys and Wacom Tablets

Various Wacom Tablets (and other makes) have different methods of achieving the same results so consulting the maker's manual is essential to get the required result.

Some examples:

Wacom Intuos 3/4 users can configure the Express keys to be Control, Alt and Shift.

Wacom Intuos 3 users can configure the Slider Strip to be the Scroll/Zoom/Mouse wheel.

Wacom Intuos 4 users can configure the "wheel" to be the Scroll/Zoom/Mouse wheel.

Some Bamboo Tablets have Gesture or Touch Controls but this method needs verification by a user??

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