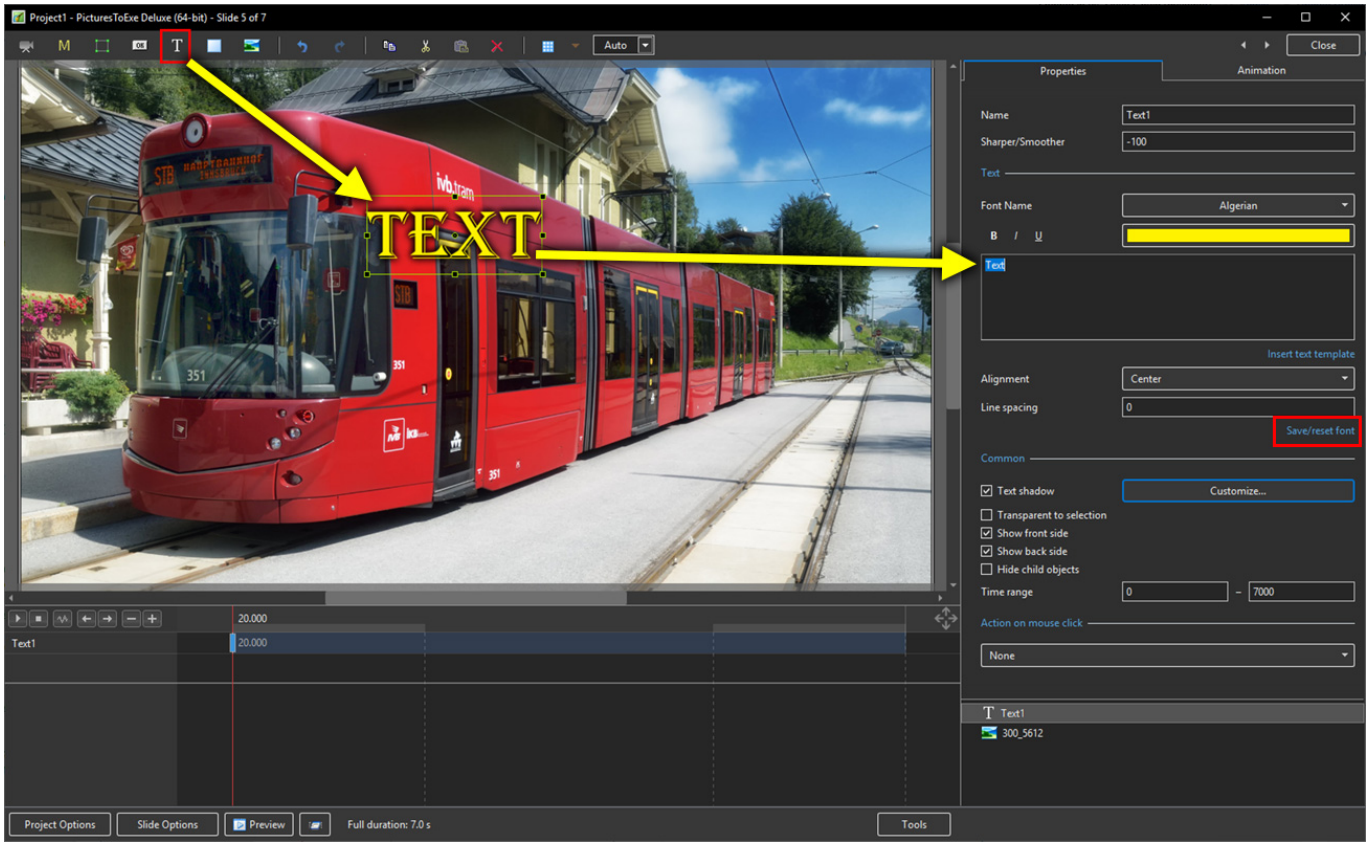
Add a Text Object

In Objects and Animation it is possible to add a Text Object to a Slide by clicking on the Text Icon (T) on the Menu Bar.

Alternatively right-click on a blank space and choose Add/Text



* The Highlighted “Text” in the Text Box can then be overwritten with the user's own required Text

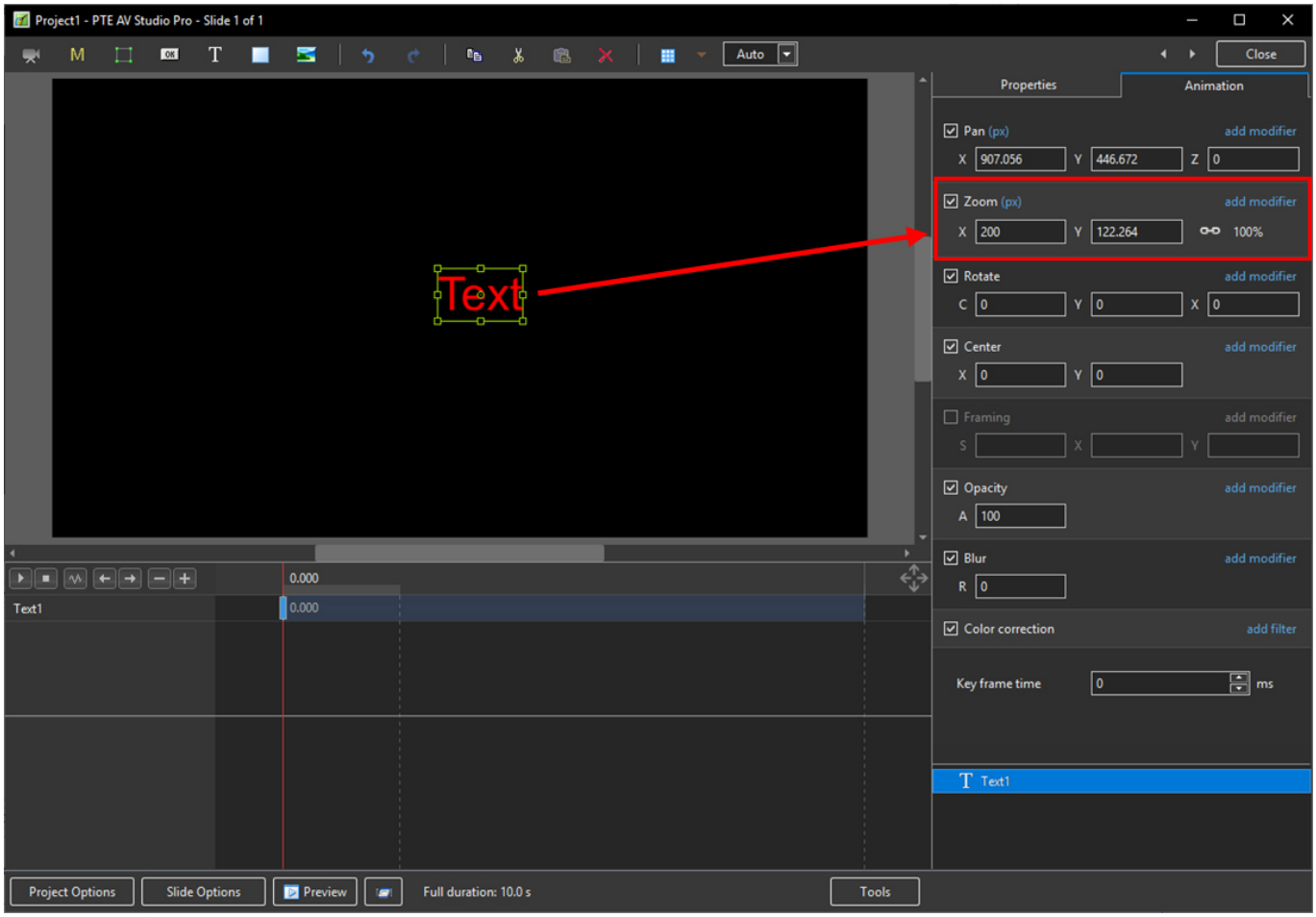
The Properties of the TEXT are shown in the Properties Tab on the Right.

Choose a Font from the drop-down Menu and other attributes such as Bold, Italic, Underlined and/or Colour.

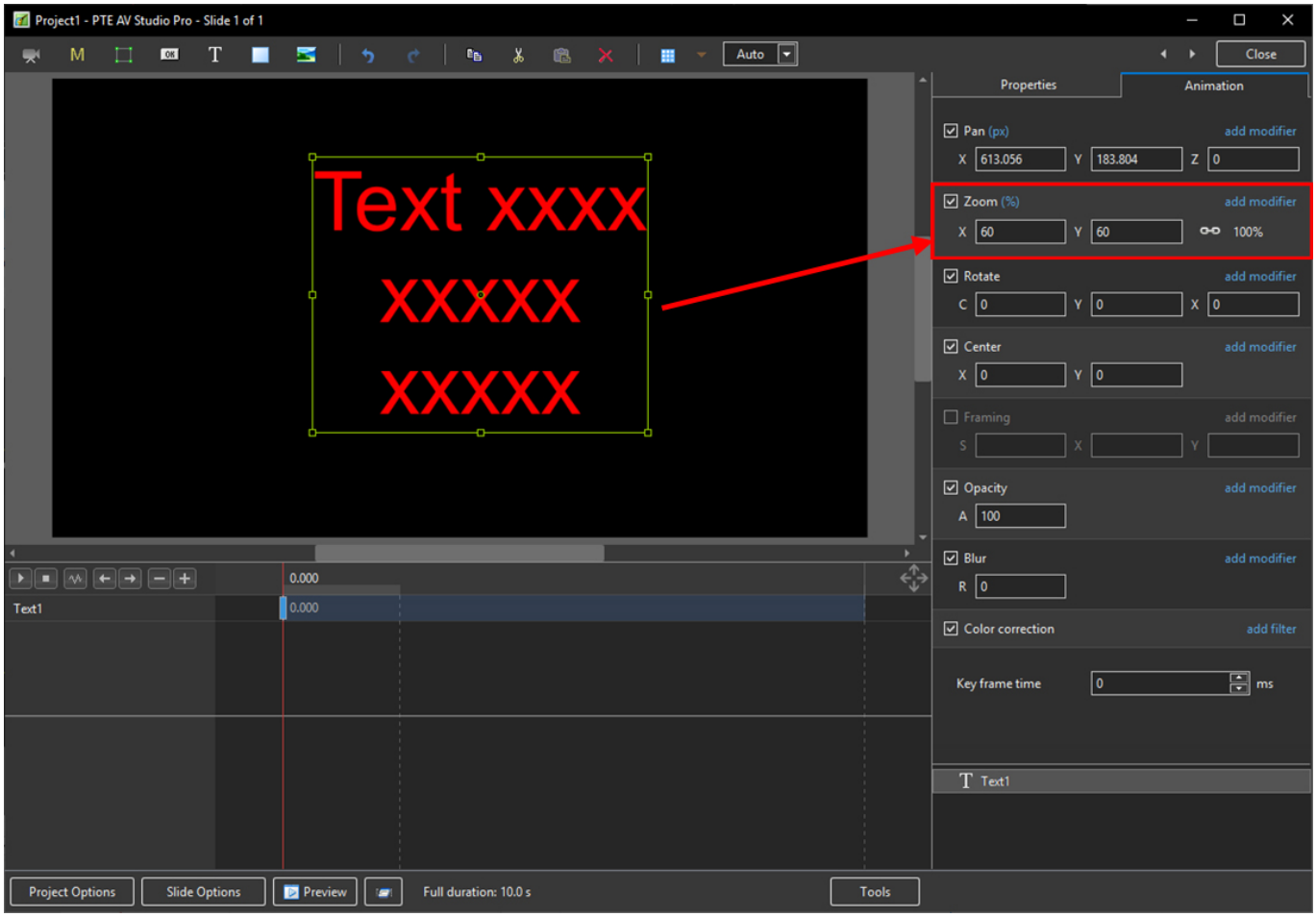
Use **“Save/Reset Font”** to set the chosen Font and its attributes as default for **new** Text Objects

Font Size

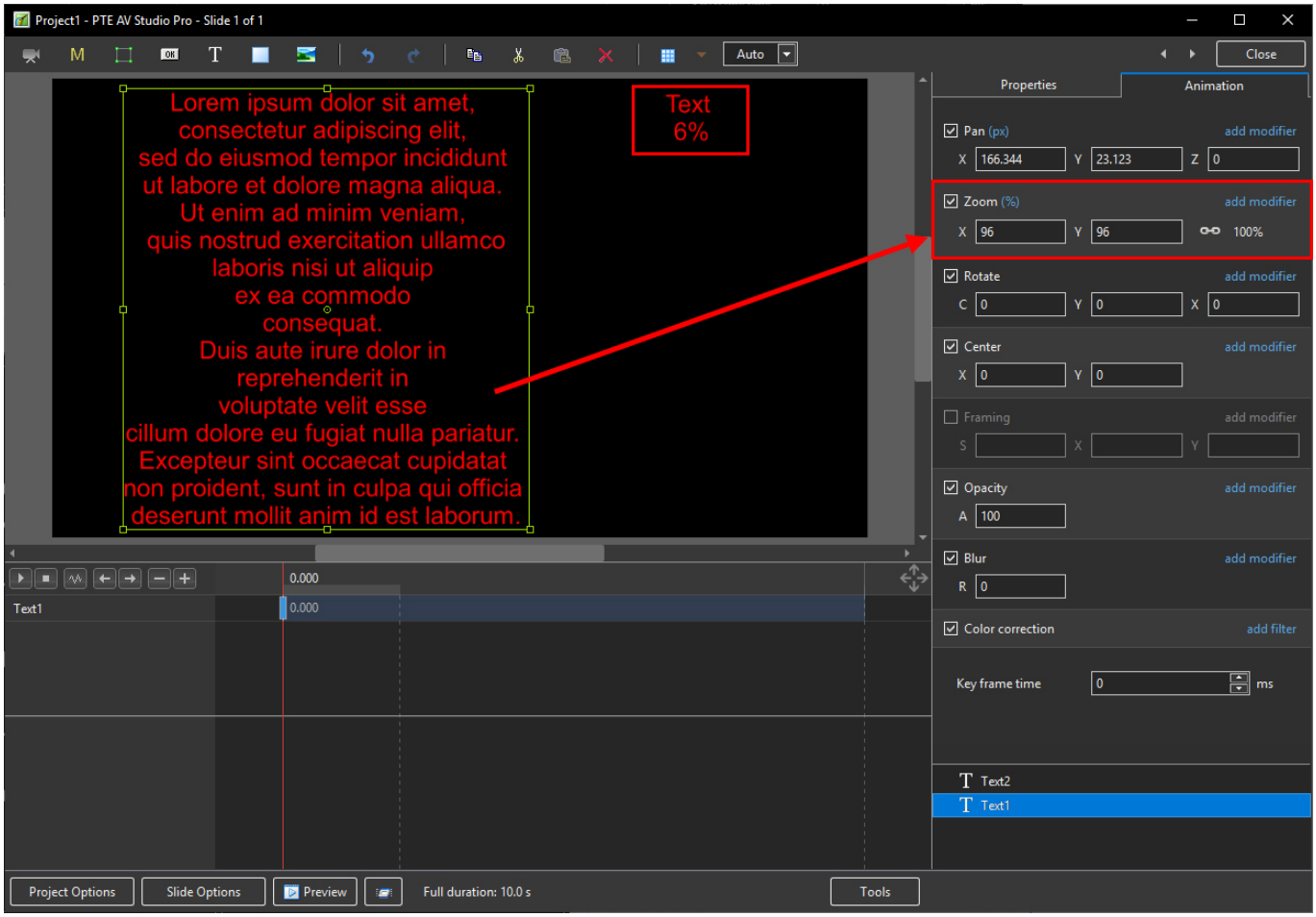
Note that there is no Font Size but that the Text Box has a Percentage Zoom which controls the size of the Font.



Note also that one line of Text in the above example = 15% Zoom. Two lines of Text = 30% Zoom; three lines of Text = 45% etc. This relationship will continue until the size of the “bounding box” is altered via a mouse action.



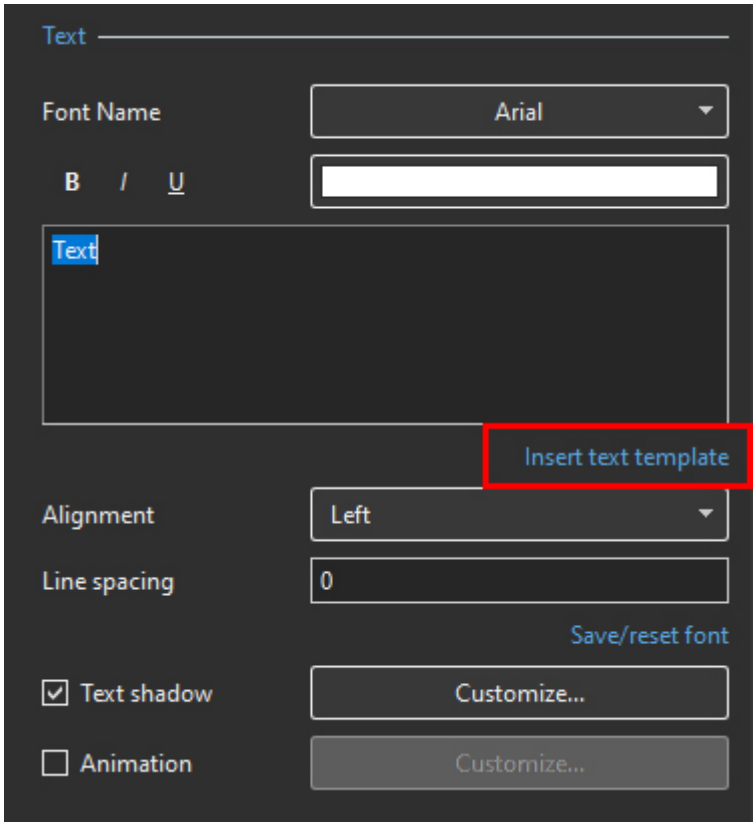
In the next Example it can be seen that One line of Text at 6% gives the same Font Size as 16 lines of Text at 96% Zoom. Knowing this relationship allows the user to create a consistent Font Size across multiple Slides.



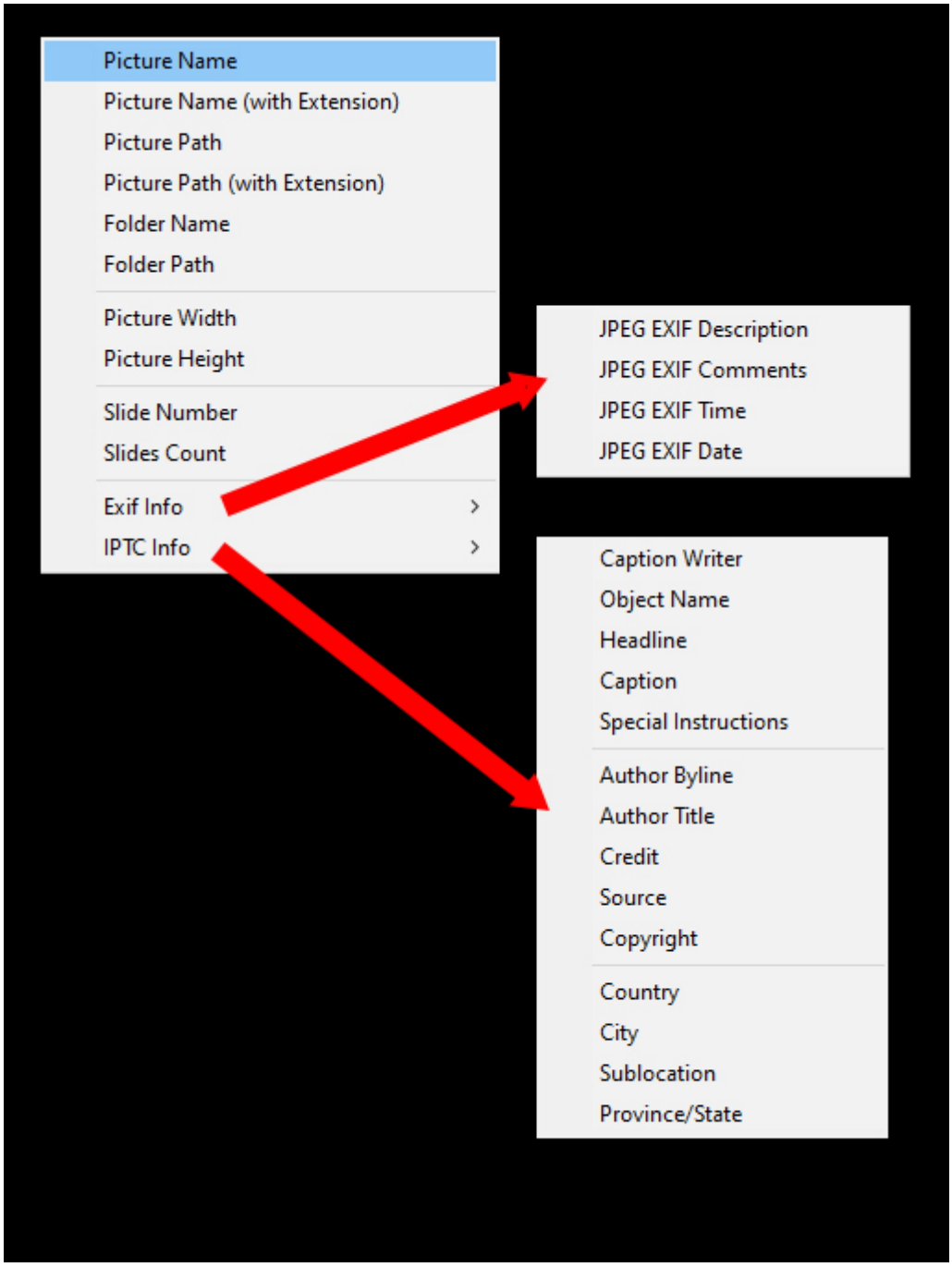
Insert Text Template

This feature allows you to add a Text Template to an individual Image/Object. It can be done globally (all slides) in Project Options / Defaults

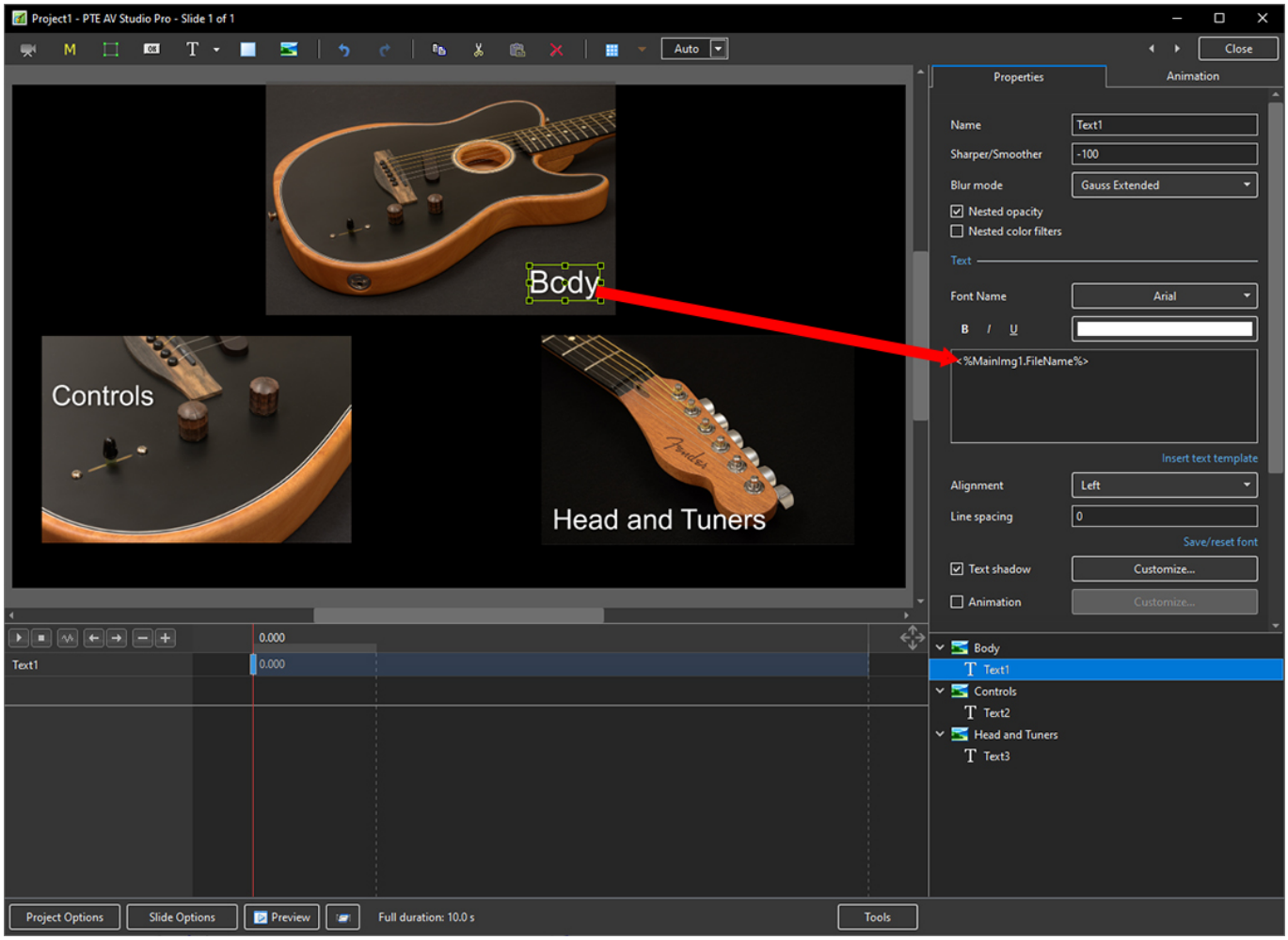
- Assign the Image/Object “Main Image 1”
- Right Click on the Object/Image and choose Add/Text
- Click on Insert Text Template



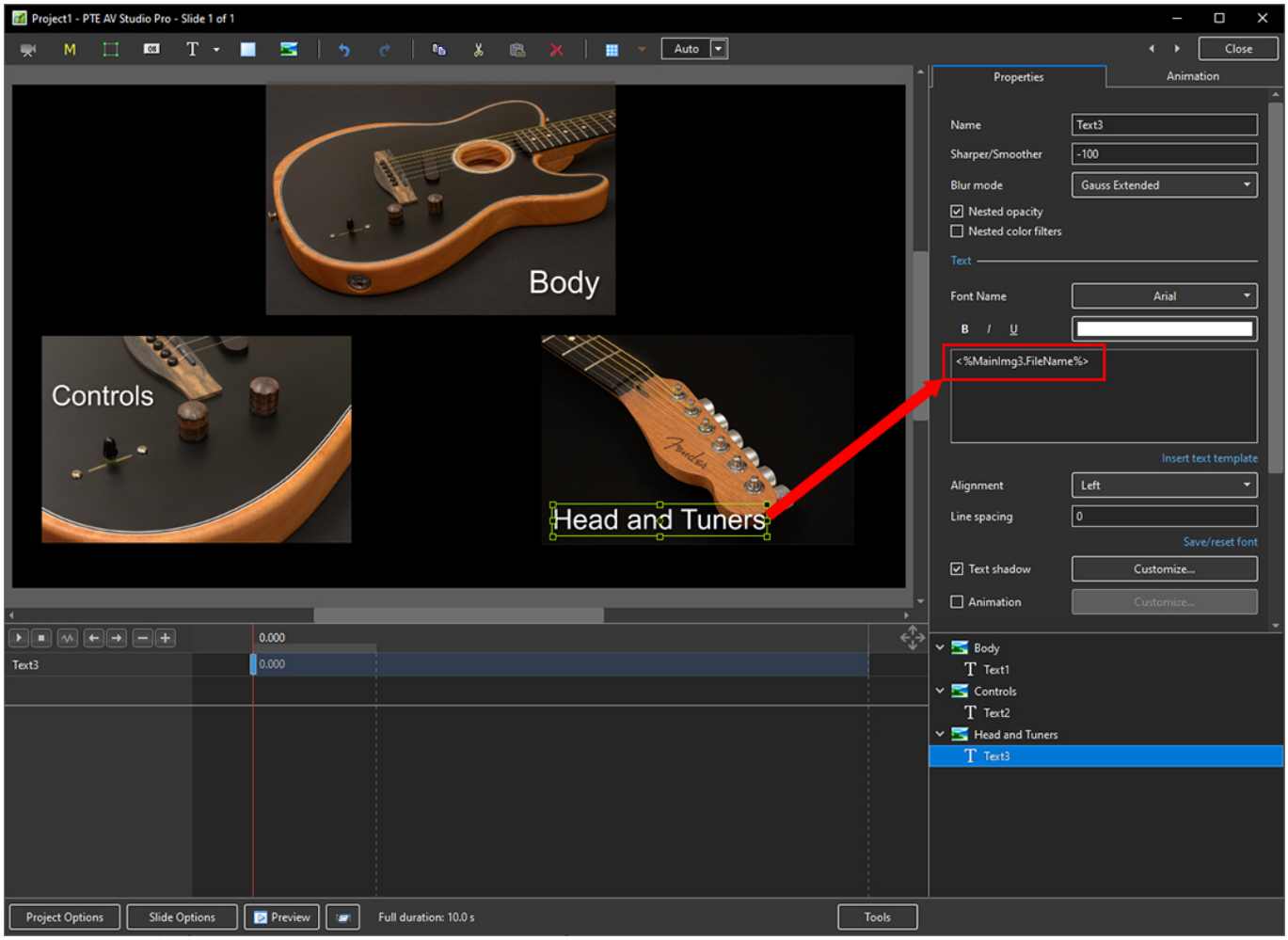
- Choose the required option



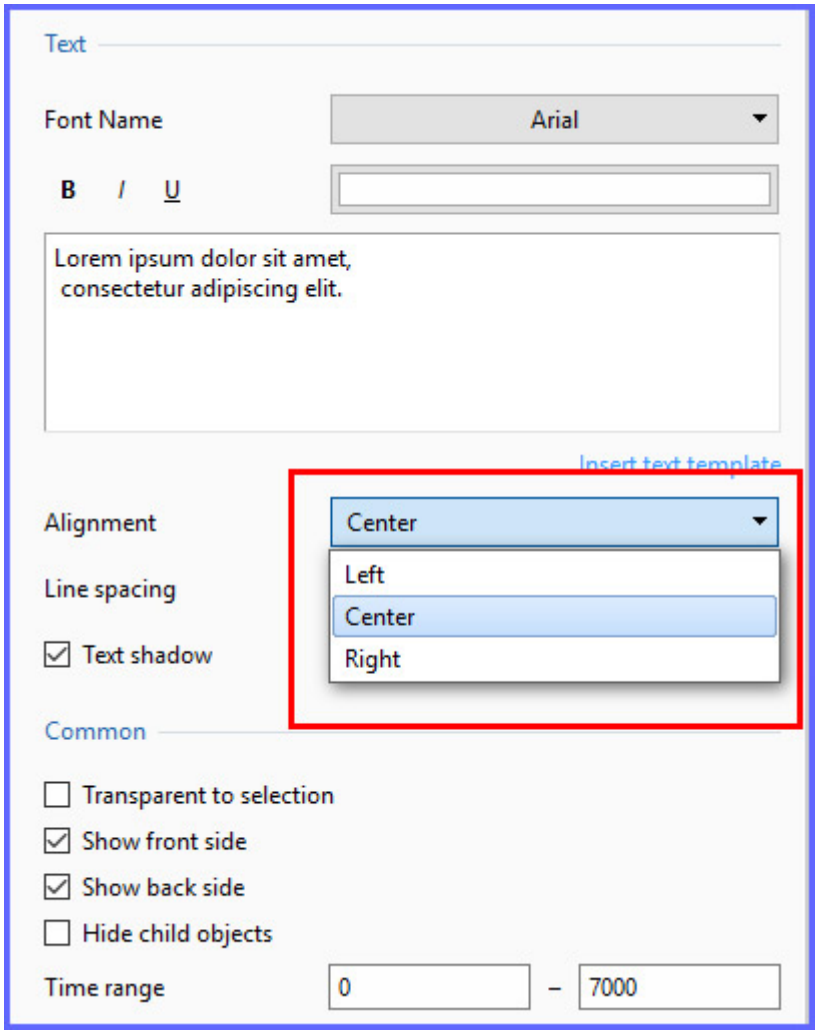
- The resulting Text Macro is shown below



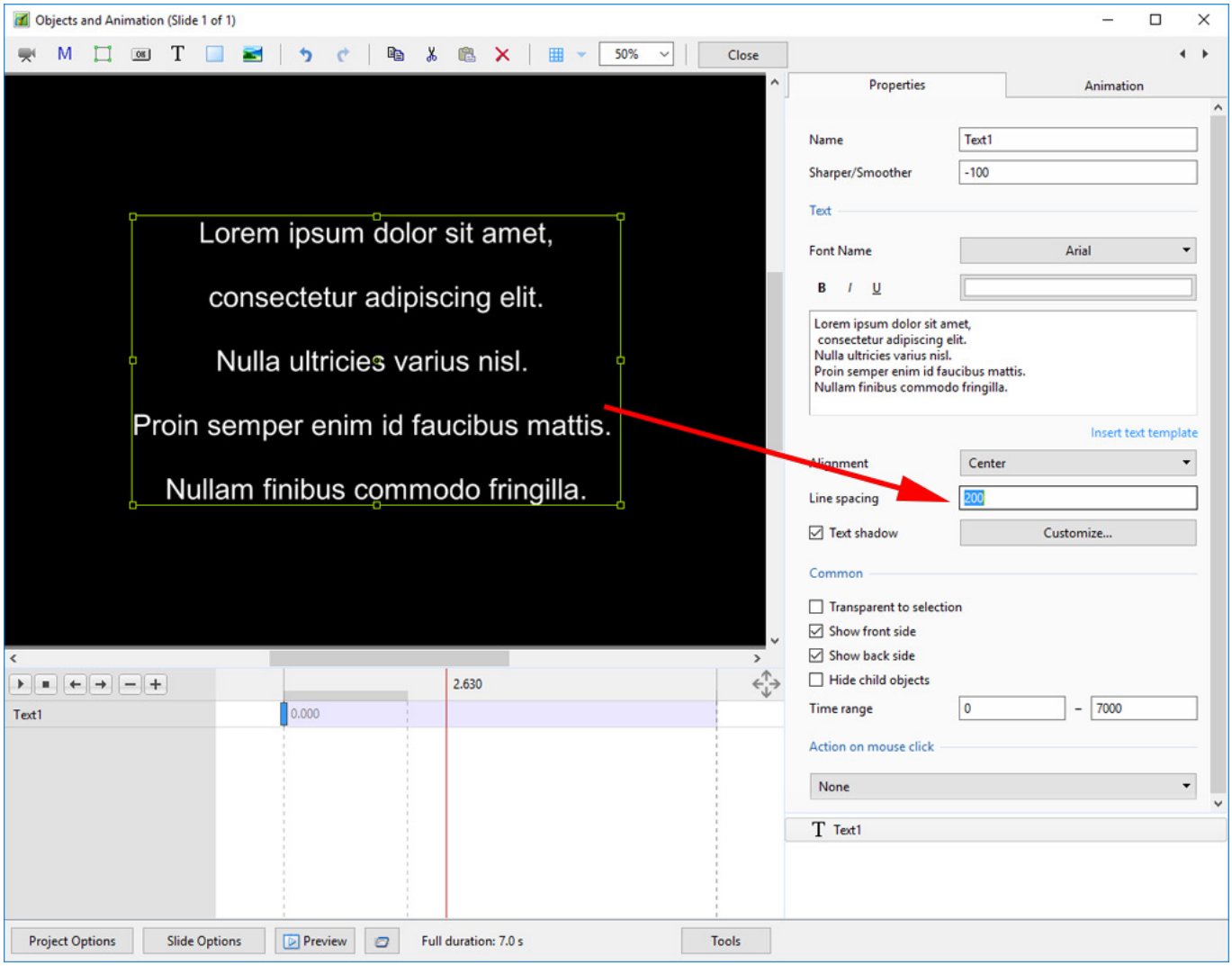
- For subsequent Image/Objects Assign Main Image 2;3 etc
- In the Text Macro change the MainImg1 to MainImg2; 3 etc



Justification

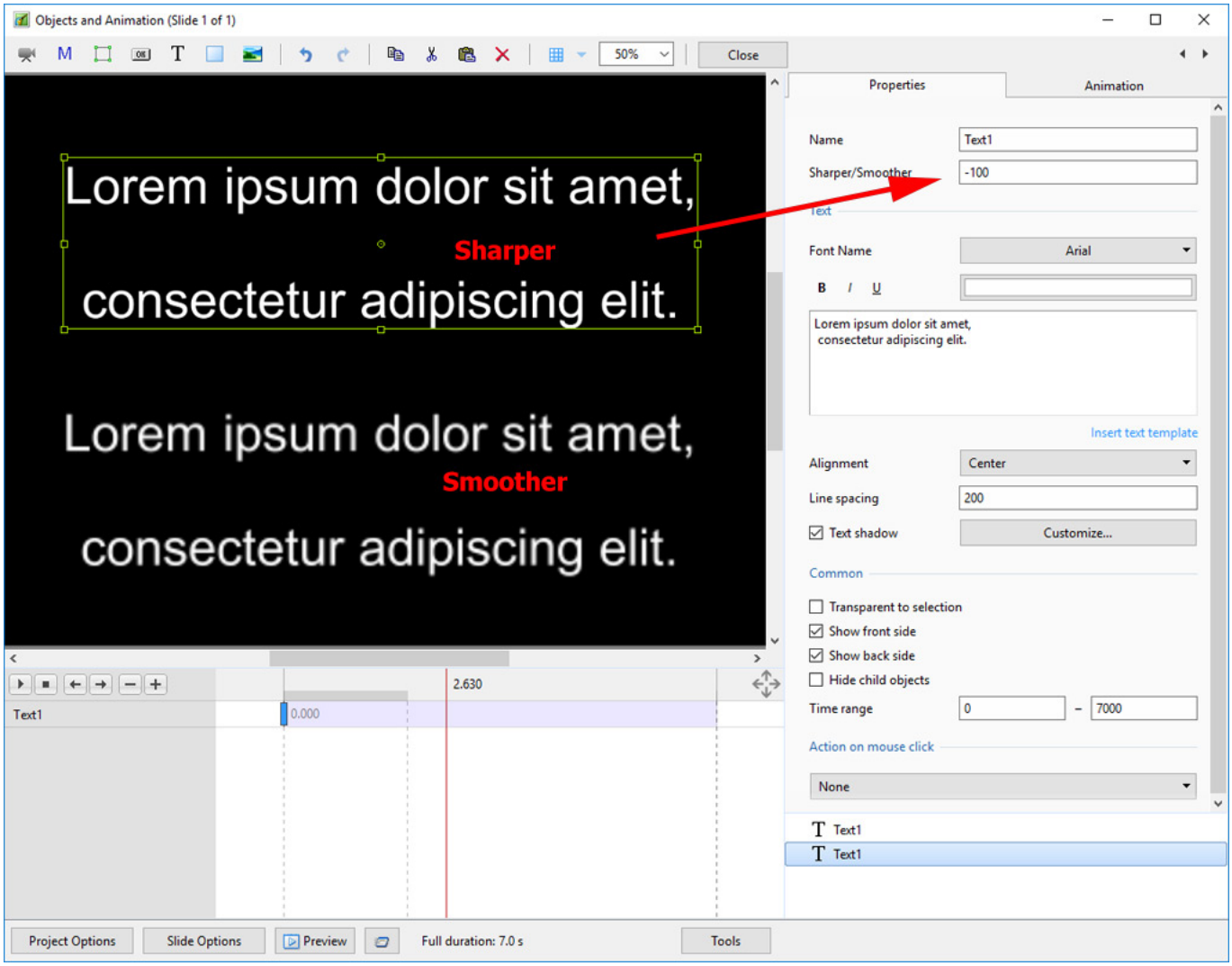


Line Spacing



The options are (-100%) to (200%). The default is Zero.

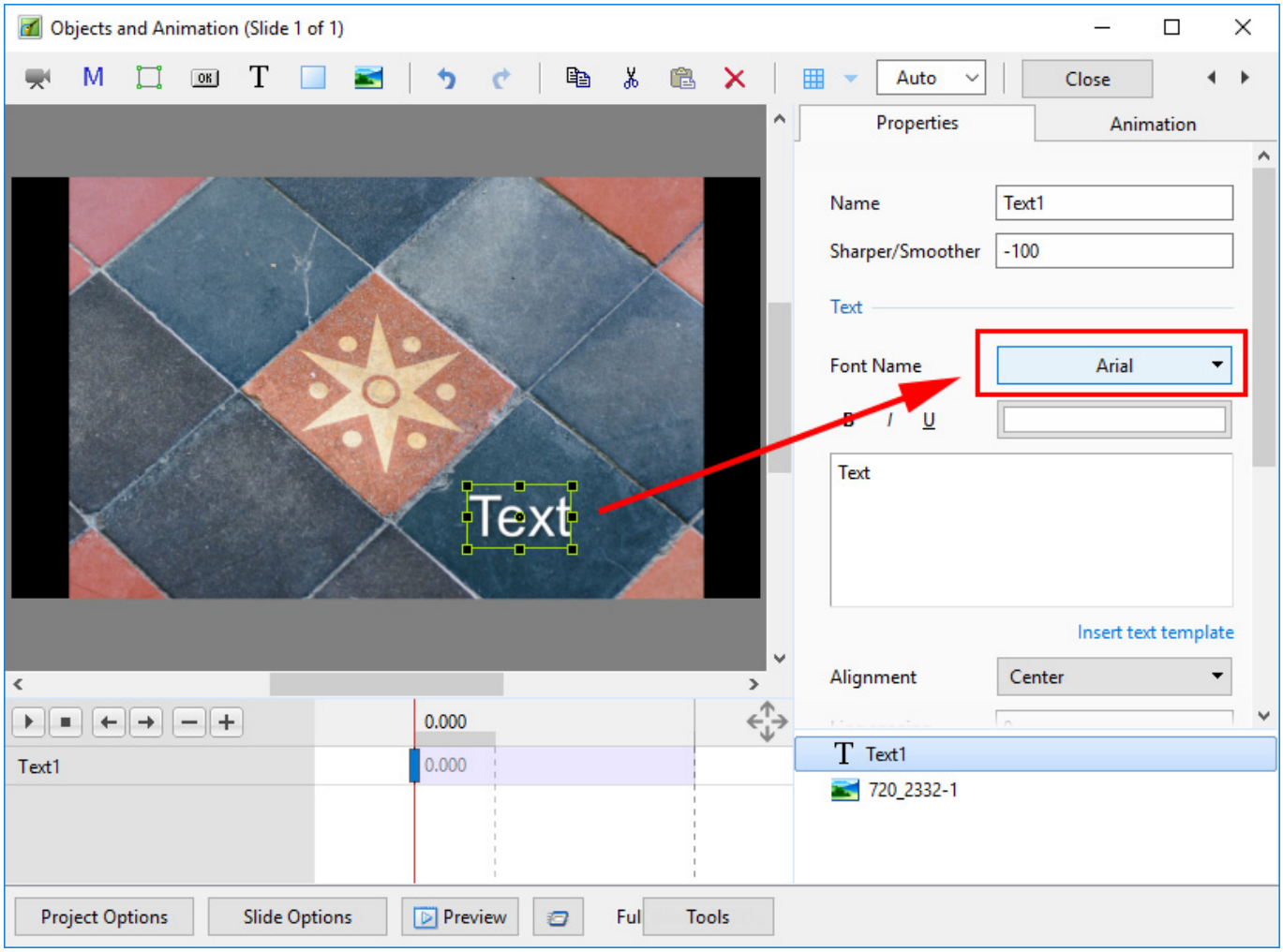
Sharper/Smoother

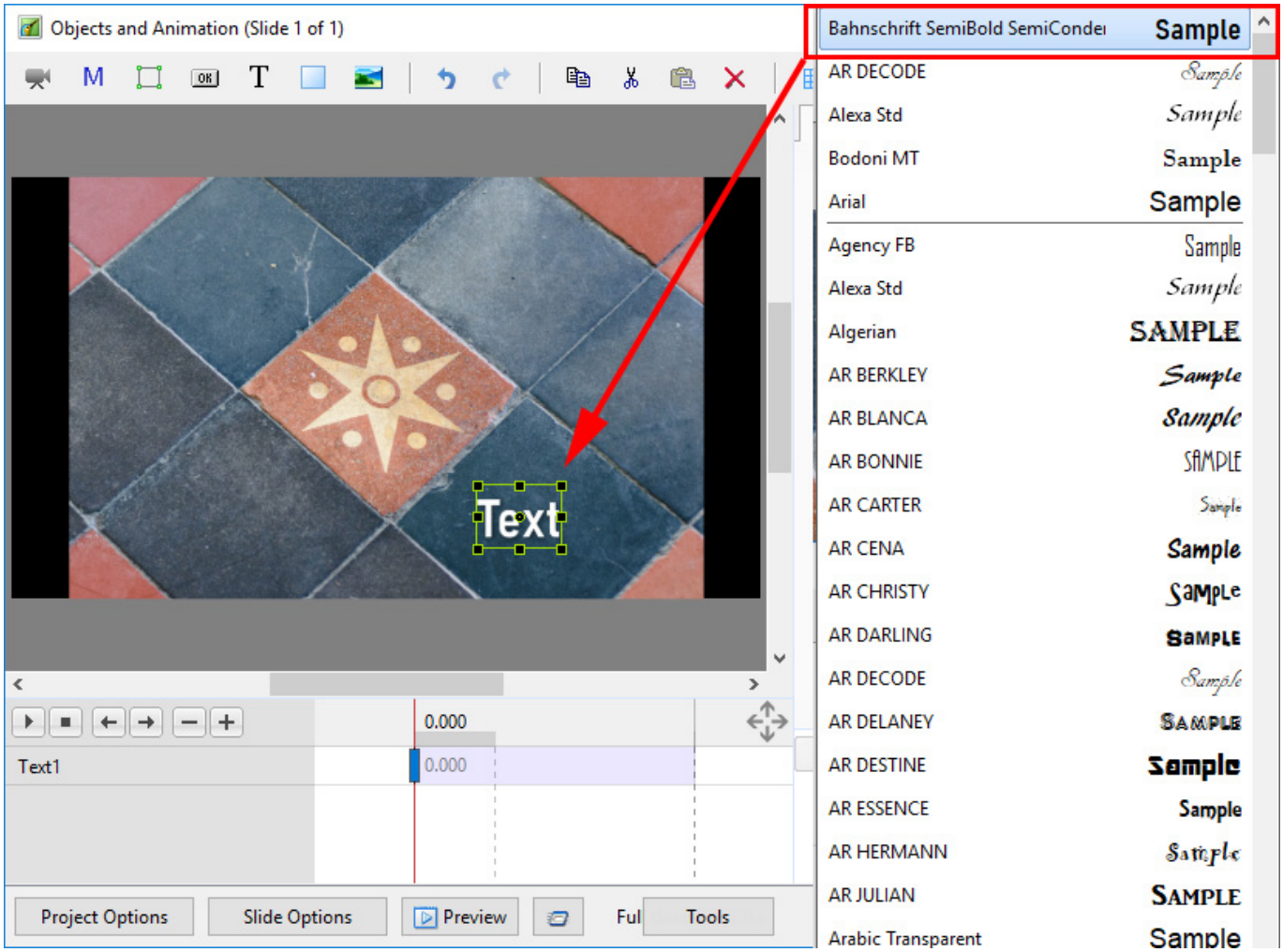


The options are (-128 / Sharper) to (128 / Smoother).

Text Font Preview

- In Objects and Animation you can preview the appearance of different fonts in your text box as follows:
- Click on the FONT NAME Button and in the Drop-down Menu and **HOVER** the mouse over a Font

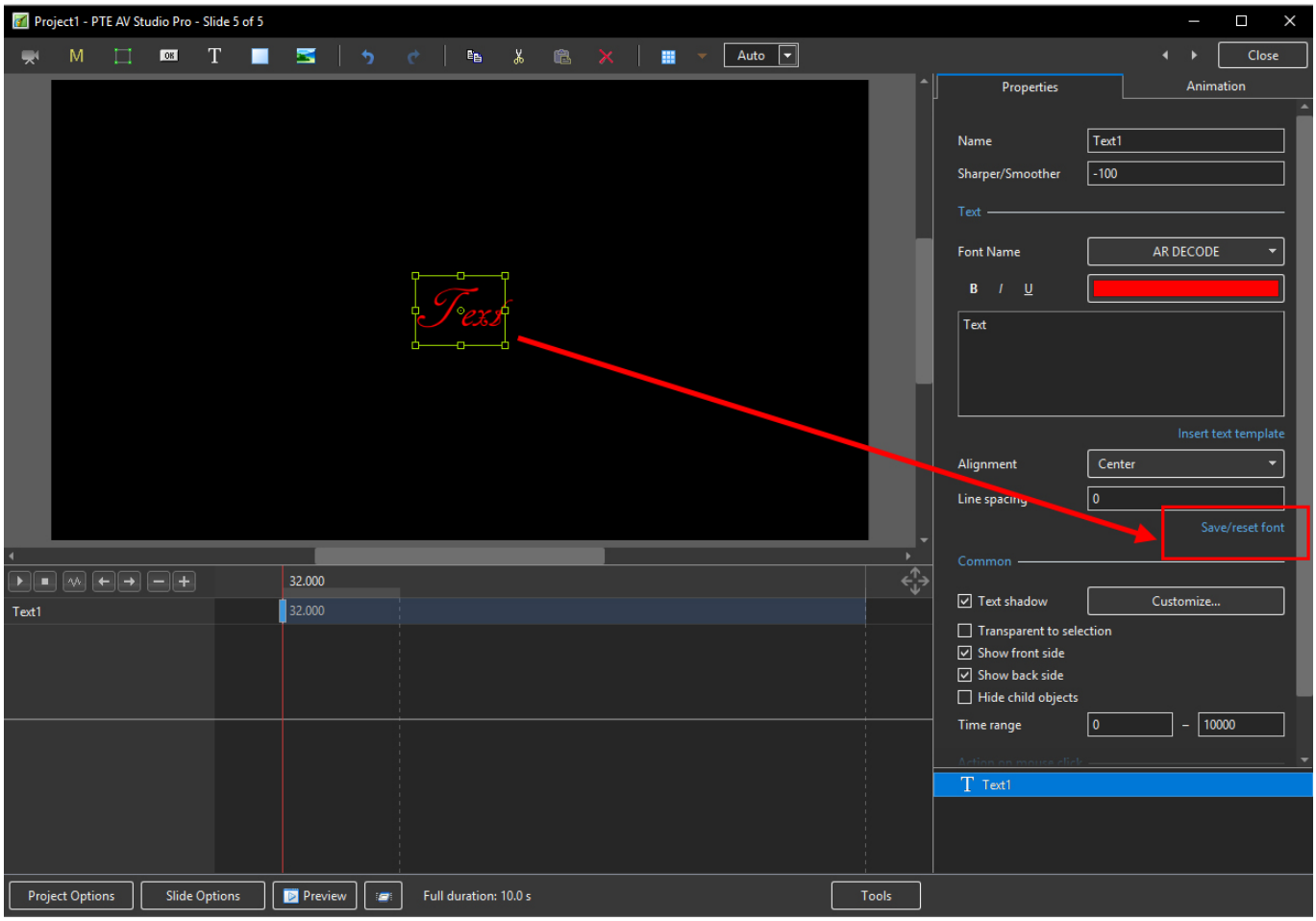

Objects and Animation (Slide 1 of 1)
Auto
Close
Properties
Animation
Name
Text1
Sharper/Smoother
-100
Text
Font Name
Arial
B
I
U
Text
Insert text template
Alignment
Center
Text
0.000
Text1
0.000
Text1
720_2332-1
Project Options
Slide Options
Preview
Ful
Tools



- Using the UP and DOWN ARROWS you can now scroll through the Fonts List and Preview the Font in Real Time
- Click on the Selected Font to use it
- Used Fonts will form a list of “favourites” at the top of the Fonts List

Setting Text Defaults

- To set the Text Defaults for a Project click on the “Save / Rest Font” Command



Return to Objects and Animation/Main O&A Window

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https://docs.pteavstudio.com/en-us/11.0/how_to_v10/add_text

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