

# Search Tips

## Search Tips for Online Help:

- The Online Help Search (normally) works with searches of four (or more) letters
- If you enter a word such as “Trim” all instances of the word “Trim” are returned but words containing “Trim” are ignored
- To search for “Trimmed” or “Trimming” it is possible to use - Trim\* (with the Asterix)
- The use of the asterix will allow the return of words CONTAINING “Trim”
- The use of the asterix before and after a word allows the search for even three letter words - \*rim\* - and will return “Trim”, “Trimmed” and “Trimming”
- *N.B. This method will also return words such as “Primary” and “Experiment”*

From:  
<https://docs.pteamstudio.com/> - **PTE AV Studio**

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Last update: **2022/12/18 11:20**

